

MARTIN RUSSELL JONES

5 Watford Way
London Central
London, NW1 3JL

CHARTERED SURVEYORS

Management Department
Telephone: 020 8202 3858
Fax: No. 020 8202 9513
e.mail: management@m-r-j.co.uk

To all Lessees
Jefferson House
Basil Street
London SW1

Our Ref: JH/MAN

7th November 2002

Dear Lessee

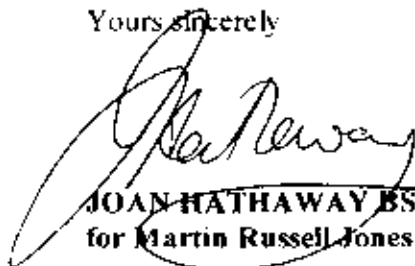
Re: Refurbishment of Jefferson House

At the Directions Hearing at the LVT it was requested that a meeting of the Lessees and the Surveyors be held to try to resolve any queries that Lessees may have in respect of the major works specification and the costs of the work.

We have now been able to book a room and the meeting has therefore been arranged for Thursday 14th November at 11.00am in The Basil Street Hotel, Basil Street.

Please telephone this office to confirm whether you will be attending in order to ensure we have enough chairs available in the room.

Yours sincerely



JOAN HATHAWAY BSc MRICS
for Martin Russell Jones