

# HOUSING AND SOCIAL SERVICES

ROOM 241B, THE TOWN HALL, HORNTON STREET, W8 7NX

Executive Director M GIBB

Chief Housing Officer G Wild

Ms J Hathaway  
Martin Russell Jones  
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08 January 2002

My reference

Your reference: JH/PMR

Please ask for:

Dear Ms Hathaway,

**Re: Ms N Rawe, 3 Jefferson House, 11 Basil Street, SW3 1AX**

We are writing on behalf of Ms Rawe.

We are writing in accordance with Section 2 of the Landlord and Tenant Act 1985. This concerns the disclosure of directors of a corporate landlord. On behalf of Ms Rawe we request the name and address of every director and the company secretary of Steel Services Ltd. We also request the name and address of every director and the company secretary of Jefferson House Ltd. You have 21 days to comply with this request.

You should note that if you fail to discharge your duties in accordance subsection 3 you may be committing an offence and therefore liable to prosecution. The local authority has power to prosecute under the act.

We trust that the requested information is readily at hand and that we shall receive it within 21 days of receipt of this letter therefore avoiding the necessity of further action.

Thank you for your assistance of this matter.

Yours sincerely,

Mr Sandy McDougall  
**Tenancy Relations Officer**