

Our ref: IL

25th October 2002

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Ms J Hathaway
Martin Russell Jones
5 Watford Way
Hendon Central
London
NW4 3JL

BY FAX & POST
020 8202 9513

Dear Ms Hathaway

Re: Jefferson House, Basil Street, London SW3.

Further to your letter of 21st October I would still wish to receive as much a matter of urgency a copy of the first part of the specification.

Whilst I acknowledge your comment that this may be only general preamble I nevertheless need to satisfy myself, there is not anything contained in it that is not considered of relevance.

In addition you are not correct, I have not received a copy of part 2 I have only seen part 3 of the specification and therefore require part 2 as a matter of urgency. ||

Furthermore there are a number of points on which I would like clarification, they are as follows;

I understand from our previous conversation that there are monies held in a "sinking fund" Would you please advise me how much is currently held in this fund. The details of how the money is held i.e. which bank, the identity of the account under which it is held, the basis of any interest receivable on the account and who are the signatories to this account.

Is it true that there are a number of flats that are still owned by the freeholder and subject to tenancies? Would you please advise me which flats are concerned and what is the position regarding their contribution to the cost of the works that are proposed.

Have you received monies in relation to the contribution in respect of these flats?

Finally, would you please advise me if your company has Professional Indemnity Insurance cover and the amount of insurance cover.

Accordingly, I would be grateful if you would supply the above information as a matter of urgency as I would like this information before the hearing of the tribunal next Tuesday

Yours sincerely