

# THE RCJ ADVICE BUREAU

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Court Manager  
West London County Court  
43 North End Road  
London  
W14 8SZ

2 April 2004

Your Ref: WL203537

Our Ref: RS/Rawe

Dear Sirs

**Re: Steel Services -v- Noëlle Klosterkotter-Dit-Rawé and Others**

We write on behalf of the above named second Defendant. We have her authority to write to you.

Ms. Rawé has reached settlement in this matter with the Claimant and we attach the following copies of the correspondence evidencing the settlement reached:

1. Offer letter dated 21 October 2003
2. Notice of Acceptance dated 19 December 2003
3. Draft consent order dated 19 December 2003
4. Claimant's acceptance letter dated 17 February 2004
5. Defendant's letter requesting Consent Order dated 27 February 2004
6. Defendant's letter requesting Consent Order dated 22 March 2004

You will note that full and final settlement has been agreed between the parties yet the Claimant refuses to sign a Consent Order or indeed respond to any of the second Defendant's attempts to finalise matters in the usual manner.

The second Defendant is not represented and attended at the Court to clarify what had happened procedurally and seek advice on finalising the matter. On 31 March 2004 she was advised by the Court that the Claimant had taken no steps to progress matters and she was further advised that she should complete a Listing Questionnaire.

Bureau Director Joy Julien

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We have assisted the Defendant in the completion of the Questionnaire and ask that the Questionnaire and correspondence are placed before a judge and that the judge orders the Claimant to provide to the second Defendant the signed Consent Order within 14 days so that the matter can be concluded formally.

The second Defendant awaits hearing from the Court accordingly. As stated, she is not represented and we would be most grateful if you would contact her directly as per her details in the Listing Questionnaire.

If you or the judge have any queries regarding the above please do not hesitate to contact Rebecca Scott of this office on 0207 947 6370.

We thank you in anticipation of your assistance in this matter.

Yours faithfully



Ms. Joy Julien  
Bureau Director

Encs.